

ADVERT ID 184034

## Caretaker/Janitor

### Our Lady of Consolation NS

Our Lady of Consolation School Collins Avenue East Donnycarney Dublin D05RW80  
<https://www.olocschool.ie>



#### MAIN DETAILS

**Status:** Deactivated  
**Level:** Primary  
**Date Posted:** Tue Nov 22 2022 13:16:00  
**Application Closing Date:** Tue Dec 6 2022  
**Commencement Date:** Tue Dec 13 2022  
**Status of Post:** Permanent  
**Number of Vacancies:** 1

#### SCHOOL DETAILS

**School Type:** Mainstream with Special Classes  
**School Structure:** Vertical  
**Gender:** Girls with Infant Boys  
**School Patronage:** Catholic  
**Classification:** DEIS 1  
**Total No. of Teaching Staff:** 29  
**Current Enrolment:** 311  
**Droichead school:** Yes

#### POST DETAILS

**Panel of Applicants:** An internal panel of suitable applicants may be set up to fill vacancies which may occur within a specific time period (four months for teacher posts and the duration of the school year for SNA posts) from the date on which the Board approves the successful candidate.

**Additional Information:** Our Lady of Consolation School is a large DEIS band 1 school with 5 ASD classes. We are currently undergoing a deep energy retrofit on the building.

The ethos of the school is child centred with a mission to develop the potential and innate talents of all children. All staff must be committed to this ethos. Support staff play a vital role by providing a physical environment that is warm, safe and clean and is conducive to learning and creative expression. This in turn provides a nurturing learning environment for our students.

The school is committed to excellence in all activities and the role of School Caretaker is hugely important in ensuring that all school facilities, equipment, buildings and grounds are maintained to a very high standard. In addition, the School Caretaker will ensure that the school is constantly aiming to be efficient and strives to meet 'best in class' energy conservation and environmental standards as determined by the Department of Education.

#### Duties and Responsibilities

Operation and maintenance of electrical, plumbing and security systems. This includes utilising the associated software systems.

Monitoring efficiency of heating system and ESB meters.

Maintenance and repair of furniture, windows, fixtures and fittings.

Upkeep and renewal of paintwork.

General tidiness of school, disposal of rubbish, grass cutting.

General cleaning and upkeep of school, organising of school cleaners.

Opening and closing of the school/general security related duties.  
First keyholder, attending to alarm call outs.  
Making the school safe, particularly during bad weather conditions.  
Health and safety responsibilities.  
Parking and traffic management.  
Strict compliance with School Child Protection Policy.  
Other related duties.

#### Experience and Skills Required

The ideal candidate will have several years general maintenance experience and will be a qualified craft worker or technician with a qualification in building maintenance and/or maintenance management systems. They will also have experience of supervising staff.

The role requires the candidate to complete a range of building maintenance duties that span carpentry, painting, operation and maintenance of electrical, plumbing and security systems. They will also need to have some competencies in the operation and management of computerised maintenance systems and operational software. The candidate must have a thorough and excellent knowledge of relevant safety, environmental and regulatory codes and statutes that are appropriate to a school building environment. This is a hands-on role and the candidate must be able to demonstrate both a thorough knowledge of building maintenance disciplines and practical application of such knowledge to a high standard. The successful candidate will hold a certificate in successful completion of manual handling training.

#### Person Specification

This role is one of trust and responsibility requiring the successful candidate to be technically competent, hardworking, practical and create well developed maintenance systems. The person will be an experienced craftperson/technician who has held a position of responsibility and is committed to maintaining the highest of standards. They must be capable of working on their own initiative.

The successful candidate must be a good communicator with adults and children, professionally confidential and must understand how their role is crucial to providing a physical environment that nurtures and encourages student learning. The role requires the individual to be flexible relating to their hours of work. They may be required to work outside normal school hours to safely provide maintenance and to make facilities available. This flexibility relating to hours of work is a core responsibility of the position.

The position is subject Garda vetting.

#### APPLICATION REQUIREMENTS

- CV (Bound)
- Letter of Application

Applications may be submitted by

- Email
- Post

#### APPLY TO THIS JOB VACANCY

**Roll Number:** 20064O  
**Apply To:** Our Lady of Consolation School  
Collins Avenue East  
Donnycarney  
Dublin  
D05RW80  
**County:** Dublin  
**Postal District:** Dublin 5  
**Enquiries To:** [office@olocschool.ie](mailto:office@olocschool.ie)  
01 8310721  
**Website:** <https://www.olocschool.ie>