ADVERT ID 168897

General

Irish Primary Principals' Network (IPPN)

Ballinglanna Glounthaune Cork T45P406
https://www.ippn.ie

ippn Leading & Learning

MAIN DETAILS

Status:	Deactivated
Level:	Other Education
Date Posted:	Thu May 12 2022 10:29:57
Application Closing Date:	Thu May 26 2022
Commencement Date:	Fri Sep 1 2023
Status of Post:	Secondment
Number of Vacancies:	1

POST DETAILS

Title: Sustainable Leadership Project Coordinator

Description: Reporting To: CEO. (The successful candidate will work closely with both the 'Supports and Services' and 'Advocacy and Communications' business Units)

Location: Home based (with occasional meetings at Support Office)

Terms: 1 Year Secondment
(1 September 2023 - 31 August 2024)

About IPPN:

The Irish Primary Principals' Network (IPPN) is the professional body for the leaders of Irish primary schools. It is an independent, not-for-profit voluntary association with a local, regional and national presence.

Recognised by the Minister for Education as an official Education Partner, IPPN works with the Department of Education (DE), management bodies, unions, education agencies, academic institutions and the National Parents' Council towards the advancement of primary education. IPPN articulates the collective knowledge and professional experience of over 6,400 Principals and Deputy Principals who lead Ireland's 3,200+ primary schools.

IPPN collaborated with the Department of Education and the National Association of Principals and Deputy Principals (NAPD) to found and oversee the Centre for School Leadership (CSL), which is responsible for the development of CPD programmes for current and aspiring school leaders.

IPPN is a member of the International Confederation of Principals (ICP), European School Heads Association (ESHA) and works closely with NAPD and other member associations Those links play an important role in IPPN's research and pursuit of best international practice.

Job Purpose:
IPPN wish to appoint a Sustainable Leadership Project Coordinator. The focus of this role will be to advocate for implementation of the key recommendations arising from the IPPN Sustainable Leadership Report and support members in developing personal and professional sustainability of their role.

To achieve this, the co-ordinator will work as part of the senior management team within IPPN, representing the CEO at the Primary Education Forum; supporting both the IPPN 'Advocacy & Communications' and 'Supports and Services' managers and building strategic relationships between stakeholders and media.

Personal Attributes

The successful applicant will be an experienced primary school leader, registered with the Teaching Council of Ireland and display commitment to continued professional and personal development. It is essential to have a clear understanding of sustainable leadership, how a membership body works and the value this can bring to the network and its members.

Adaptability, flexibility, awareness of different communication styles are key skills required for this role. Working with members of the Support Office team, finding connections and opportunities for collaboration both internally and externally and having strongly held personal values, aligning with IPPN's vision will be reflected in the respect shown to others and the desire to make a truly positive contribution through this role.

Other Essential Skills include:
• Strong communication, advocacy skills.
• Proven leadership / people management abilities
• Strategic planning & problem solving
• Engage and influence stakeholders & media.
• Project management
• Exceptional presentation and content creation skills.
• Facilitation skills.

Responsibilities

Advocacy: Establish and chair a working group. The group will devise a strategy and action plan to progress implementation of the key findings of the Sustainable Leadership Report. This will incorporate a plan for engagement with the media. The working group will also consider if further research is required to strengthen the case for delivery of recommendations.

Conference 2024: Support the CEO and President with the planning of appropriate keynote and seminar material for Conference 24 in partnership with the Advocacy & Communications Manager, Supports and Services Manager and other members of the IPPN senior management team.

CPD: Support the CEO, President, Supports and Services manager and other members of the IPPN senior management team with design and plan for delivery of content at the annual autumn meetings in each county. Consider other opportunities for professional development design and delivery.

IPPN Publications: Support the 'Advocacy and Communications' manager and the 'Supports and Services' manager. The Sustainable Leadership Co-ordinator will join the IPPN communications team with responsibility for Leadership+ and E-scéal.

Terms and Conditions

The position is full-time with normal hours of duty from 9.00am – 5.30pm. Due to the nature of work, however, these hours will vary from time-to-time in order to support the needs of IPPN.
Annual leave is 31 working days in addition to public holidays.
The post is a 1-year seconded fixed term contract. The start date is September 1st 2023.
Location: Home based.
As IPPN works on a hybrid model, meetings in the Support Office will be scheduled online. Periodically, you will be required to attend meetings and events which will involve travel to the support office or other location and may include varied working hours. Equipment necessary to carry out the role will be supplied.

Success Criteria:

Success will be determined on
• meeting the objectives as set out above.
• successful development of a strategy and action plan to progress implementation of the recommendations in the Sustainable Leadership Report.
• Building a coalition of support amongst Stakeholders, Education Partners and Public Representatives to progress the implementation of key recommendations

How to Apply:

Please email a cover letter, CV and any supporting documents to: ippncareers@gmail.com
An acknowledgement will be sent within 24 hours.

Application Process:

1st Stage - Should the criteria for the role be met, an interview will be arranged and information provided on the date, time and location.

2nd Stage – If successful at the first interview, applicants will be invited to prepare and deliver a

presentation in support of the application for the role.

APPLICATION REQUIREMENTS

- Letter of Application
- CV (Unbound/Slide Binder)

Applications may be submitted by

- Email

APPLY TO THIS JOB VACANCY

Apply To:	Please email a cover letter, CV and any supporting documents to: ippncareers@gmail.com An acknowledgement will be sent within 24 hours.
County:	Cork
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