

ADVERT ID 168666

General

Collège Alpin Beau Soleil

Route du Village 1 Villars-sur-Ollon 1884

<https://www.beausoleil.ch>

Beau Soleil
Collège Alpin International

MAIN DETAILS

Status: Deactivated
Level: International
Date Posted: Wed May 11 2022 13:20:10
Application Closing Date: Fri Jun 3 2022
Commencement Date: Thu Sep 1 2022
Status of Post: Fixed-term
Number of Vacancies: 10

POST DETAILS

Title:

Boarding Assistant

Description:

Collège Alpin Beau Soleil is seeking to recruit a

Boarding Assistant

From September 2022 to June 2023

OUR PHILOSOPHY

At Beau Soleil, we believe it's what you do that counts. This philosophy holds true in all that we do as staff and for our students. We are a community that believes in the power of action, engagement and participation, inside and outside of the classroom. Our unique holistic education is built around four core values: Respect, Responsibility, Ambition and Determination, which provide a framework to community life for our international student body. Our students come from over fifty different countries, with diverse academic backgrounds and a wide range of future aspirations. With curricular programmes in both English and French, students graduate with an IB or Advanced Studies Diploma. Within this framework, small class sizes allow for a flexible programme and staff are encouraged and supported to bring new ideas to all that they do.

OUR COMMUNITY

Our location in the heart of Villars-sur-Ollon, offers an enviable lifestyle with access to skiing in the winter months and a multitude of outdoor and sporting activities throughout the year. Montreux, Lausanne and Geneva are all within easy reach for cultural adventures and inspiration. The Beau Soleil campus is an inspiring place to work with facilities that are second to none. Our ongoing campus development and maintenance programme ensures that our students and staff thrive in an environment of which they can be rightly proud.

YOUR PROFILE

As a Boarding Assistant, you will be a member of the house team in one of our six boarding houses, supporting the Housemaster/mistress (HM) and Deputy Housemaster/mistress (DHM). This is a residential post, and you will live either in one of our boarding houses or in accommodation nearby. The key purpose of this role is to provide high quality care, support and guidance to students in the boarding house. In addition, there are extensive opportunities for involvement in other areas of school life such as supporting students in lessons and helping to run extra-curricular and weekend activities (including the ski programme during the winter term). This role is intended to include significant training and development opportunities, particularly suitable for those considering a career in education or other roles that involve working with children and teenagers.

KEY RESPONSIBILITIES

Working with the HM and DHM to ensure the successful running of the house to provide the best possible care and experience for the students in the house
Getting to know the students in the house and supporting them as individuals
Being an active, dynamic and positive presence in the house during the course of the day and evening
Assisting with house administration as required
Extensive involvement in the weekend programme
6-8 lessons a week supporting in lessons
Supporting two activities or sports teams across the year
Overnight supervision in the Boarding House
Study supervision
Working alongside the Health Centre team to provide support and take students to doctors/dental appointments
Reception duties
Airport transfers
Attend weekly Training and Support Meetings
Any other duties which may be required from time to time by the School

EDUCATION AND PROFESSIONAL QUALIFICATIONS

Qualified to degree level
English native speaker or high level of English comprehension. Good level of French is helpful but not essential
Good IT skills

EXPERIENCE

Experience of working with young people in a residential setting is helpful but not essential
Ability to ski is helpful but not essential

PERSON SPECIFICATION

Enthusiasm and willingness to get involved in a wide variety of activities
A team player
Proactive and willing to take the initiative
Confident communication skills
Good organisation and planning skills
A good sense of humour
Ability to form good working relationships within the house team, boarding team and across the school
Willingness to follow an internal CPD programme during the course of the year

WHAT WE OFFER

A 10 month fixed contract, from September 2022 to June 2023
Accommodation is included for the duration of your contract (subject to social charges)
Food is included during term time (subject to social charges)
Basic health insurance (Lamal) is provided and paid for by the College
Full season ski pass and equipment hire provided

HOW TO APPLY

Applications should be made via Beau Soleil recruitment website at www.beausoleil.ch/en/about-us/employment-opportunities and should contain a CV, letter of application and the details of two professional referees.

The closing date for applications is Sunday 5th June 2022.

Successful short listed candidates will be contacted straight away with initial discussions conducted remotely by telephone or video call.

Collège Alpin Beau Soleil is committed to safeguarding and promoting the welfare of children and young people. A police check is required prior to appointment.

APPLICATION REQUIREMENTS

Applications may be submitted by

APPLY TO THIS JOB VACANCY

Apply To: <https://www.beausoleil.ch/fr/article/2022/6/5/boarding-assistant>
Country: Switzerland
Enquiries To: jobs@beausoleil.ch
+41 24 496 26 26
Website: <https://www.beausoleil.ch>
Further Information: <https://www.beausoleil.ch/fr/article/2022/6/5/boarding-assistant>

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