

ADVERT ID 164279

Support Teacher

School Completion Programme

Stanhope Street Primary School Manor Street Stonybatter

MAIN DETAILS

Status:	Deactivated
Level:	Primary
Date Posted:	Tue Jan 25 2022
Application Closing Date:	Tue Feb 22 2022
Commencement Date:	Tue Mar 8 2022
Status of Post:	Part-Time
Number of Vacancies:	1

POST DETAILS

Panel of Applicants:

An internal panel of suitable applicants may be set up to fill vacancies which may occur within a specific time period (four months for teacher posts and the duration of the school year for SNA posts) from the date on which the Board approves the successful candidate.

Additional Information:

The Dublin 7 School Completion Programme: Doodle Den Facilitator Post

Primary School/Montessori Teacher Facilitator – Short-term, Part-time
Interim Contract from January 2022 to June 2022, with possibility of extension in September 2022.

Due to unforeseen staff turnover the following position is offered to mid-June, with the possibility of renewal in September:

The Dublin 7 School Completion Programme is seeking to recruit a Primary or Montessori Teacher to fulfil the roles of Teacher Facilitator for an exciting literacy programme for Senior Infants in the Dublin 7 area. Doodle Den is an after-school programme that aims to improve children's overall literacy skills. The programme runs Tuesday, Wednesday, and Thursday afternoons during the academic year for one and a half hours per day between the hours of 1.35pm and 3.30 pm. Doodle Den is co-facilitated by a Community Facilitator and a Teacher Facilitator.

Job Description

Position: Facilitator for Doodle Den

Responsible to: Doodle Den Coordinator (SCP)

Hourly Rate: 31.63 euro per hour

Job Purpose:

To facilitate Doodle Den for Senior Infant children in a manner that is responsive to the needs of children and families, following the Doodle Den Manual.

Duties and responsibilities

Child Contact:

- Co-facilitating all the sessions of the literacy programme ensuring fidelity of service delivery to the Doodle Den Manual
- Organising the learning environment and materials as per the manual

- Ensuring the provision of one healthy snack daily
- To follow up non-attendance of participants and identify any supports required for participants to attend
- Working with children according to best practice in a child-centred way
- Being vigilant in monitoring and responding to incidents of non-accidental injury, suspected child abuse, or developmental delay in line with 'Children First', the National Child Protection Guidelines;
- Liaising with, and making referrals to other agencies and groups.
- Attending supervision and team meetings;

Family Contact:

- Planning and implementing family days
- Co-facilitating the parent component of the programme, which comprises of at least six sessions with a maximum of 12 sessions over the programme year to facilitate all parents to attend
- Contacting parents and engaging with parents in order to achieve the aims of the service, including follow-up with non-attendees

Professional responsibilities:

- Actively participating in termly communities of Practice for Doodle Den
- Complete weekly planning and reflective tools
- Complete appropriate records re: attendance, referrals, assessment etc.
- Adhere to finance procedures
- Any other duties as requested
- The post is for a sessional position, 7 hours per week. There will be some additional hours required to facilitate parent and family sessions and attendance at communities of practice meetings may also be required
- This job description will be reviewed from time to time in line with the needs of the work

Training:

Mandatory training in facilitating the Doodle Den Programme will be provided. Training for the programme is paid at a flat rate of 150 euro.

Person specifications

Qualifications:

- A Degree in Primary School Education or a Montessori Teaching Qualification

Experience:

- A minimum of three years' experience of working with children and families in education
- Experience in teaching senior infant classes preferred
- Experience of establishing contacts and networking with other agencies and groups
- Ability to keep records and appropriate documentation
- Ability to communicate clearly and work closely with an interdisciplinary team
- An interest in literacy as demonstrated by being a member of literacy organisation or by having attended training/course outside of in-service training related to literacy is also preferred

Attributes:

- Initiative, flexibility, ability to work cooperatively and to be a self-starter. Commitment to evidence-based practice and openness to new ways of working
- Competency in 'soft skills' including the ability to provide an open and welcoming environment to marginalized students and their families
- Strong communication skills

The Closing Date for applications is Monday, 10th January interviews to take place on Thursday the 13th of January. The successful candidate will be appointed subject to garda vetting and reference checks.

Application is by application form only. CVs will not be accepted. Completed application forms should be sent by email only to the Co-ordinator: dublin7doodleden@gmail.com

APPLICATION REQUIREMENTS

- Letter of Application
- Copy of Certificates, Diplomas, Degrees

Applications may be submitted by

- Email

APPLY TO THIS JOB VACANCY

Apply To:	Literacy Coordinator dublin7doodleden@gmail.com
County:	Dublin
Postal District:	Dublin 7
Enquiries To:	dublin7doodleden@gmail.com 0867037979
Further Information:	https://www.cdi.ie/our-programmes/doodle-den/
Application Form:	Facilitator Application Form -3.pdf

Information contained within this advertisement is copyrighted by IPPN and licensed by IPPN for use by job-seekers only. The information herein may not be downloaded, copied or used for any other purposes, including its replication on other recruitment & advertising websites, without the express prior written permission of IPPN.