

ADVERT ID 160268

## Secretary / Administrator

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### Meánscoil Iognáid Rís

Longmile Road Walkinstown Dublin 12 Dublin D12K682  
<https://www.drimnaghcastle.ie>

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#### MAIN DETAILS

**Status:** Deactivated  
**Level:** Post Primary  
**Date Posted:** Wed Sep 15 2021 08:36:30  
**Application Closing Date:** Mon Sep 27 2021  
**Commencement Date:** Thu Sep 30 2021  
**Status of Post:** Part-Time  
**Number of Vacancies:** 1  
**Number of hours per week:** 27.5

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#### SCHOOL DETAILS

**School Type:** Secondary School  
**Current Enrolment:** 530  
**Droichead school:** Yes

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#### POST DETAILS

**Additional Information:** This is a part time job assisting our main secretary

#### APPLICATION REQUIREMENTS

- Letter of Application
- Referees (name, role, contact no.)
- CV (Unbound/Slide Binder)

Applications may be submitted by

- Email
- Post

**APPLY TO THIS JOB VACANCY**

|                         |  |
|-------------------------|--|
| <b>Roll Number:</b>     | 60480G   |
| <b>Apply To:</b>        | The Principal<br>Longmile Road<br>Walkinstown<br>Dublin 12<br>Dublin<br>D12K682  |
| <b>County:</b>          | Dublin   |
| <b>Postal District:</b> | Dublin 12  |
| <b>Enquiries To:</b>    | <a href="mailto:info@drimnaghcastle.ie">info@drimnaghcastle.ie</a><br>01 4518316 |
| <b>Website:</b>         | <a href="https://www.drimnaghcastle.ie">https://www.drimnaghcastle.ie</a>        |

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