

ADVERT ID 160036

## General

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### Together Academy

Wanderers Rugby Club Merrion Road Dublin 4 Dublin  
<https://www.togetheracademy.ie>

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### MAIN DETAILS

**Status:** Deactivated  
**Level:** Higher & Further Education  
**Date Posted:** Fri Sep 10 2021  
**Application Closing Date:** Fri Sep 24 2021  
**Commencement Date:** Mon Oct 18 2021  
**Status of Post:** Part-Time  
**Number of Vacancies:** 1

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### POST DETAILS

**Title:**

Programme Co - ordinator - Lead Trainer QQI 3

**Description:**

An innovative new academy and social enterprise café in Dublin, Together Academy (TA) will provide people with Down syndrome specialised certified training, on the job experience, future work placements and a critical social and support network. Together Academy will transform the employment prospects and lives of young adults with Down syndrome in Ireland. Together Training Academy is operating under the funding stream of a local training initiative. Our students will progress to their Major award in Employability Skills with a Culinary element. They will spend time as part of their work experience in the Together Cafe where they will put in to practice their learning.

Together Academy is now seeking applications from suitably qualified individuals for this position: Programme Co-Ordinator – this role will take the lead on delivering the QQI Level 3 modules within Together Academy to 14 students with Down syndrome in 2 groups of 7 over 4 days.

This position is a 1 year fixed term contract subject to funding.

Applicants who do not demonstrate significant and attested skills and experience in the design, development, delivery and submission of FETAC accredited training in at least five of the following areas will not be shortlisted.

Together Academy's modules are:

- Work Experience
- Application of Number
- Personal Effectiveness
- Internet Skills
- Breakfast Cookery
- Nutrition and Healthy Options
- Personal Care & Presentation

In addition, the successful candidate/s will have demonstrated (through the application form and at interview) a significant understanding of the learning style of young adults with Down syndrome, and be confident, creative and optimistic to support Together students. Together Academy's integrated approach will support these young adults to realise their potential.

We are looking for a skilled, motivated and qualified individual to work in partnership with our Team. Reporting to our Programme Director, the successful candidates will:

- Assist in designing our yearly Project Plan (which is submitted each year to the ETB for approval)

- Work with the Director and programme funders to develop a programme which continues to meet the specific needs of the young adults.
- Provide FETAC accredited training level 3.
- Provide ongoing and intensive support to trainees, sometimes on a one to one basis.
- Produce all monitoring – programme and financial – reports/documentation required by the Accrediting Bodies, Board, Director and funders and to ensure the ongoing sustainability of the Programme.

The ideal candidates must:

- A strong passion for and interest in working with adults with Down syndrome.
- A belief that with the right supports people with additional needs can succeed.

In addition the ideal candidates should demonstrate:

- A proven track record in designing, developing, delivering and submitting FETAC accredited training in the areas outlined above.
- An accredited "Train the Trainer" qualification;
- Direct experience or experience that is transferable and relevant to working with adults with Down syndrome.
- Excellent report writing and programme design skills and development and implementation of same.
- A positive communication style along with an enthusiastic can do attitude.

For a job description or further details about Together Academy please log on to [www.togetheracademy.ie](http://www.togetheracademy.ie) or contact [cathy@togetheracademy.ie](mailto:cathy@togetheracademy.ie)

Together Academy is an equal opportunities employer.

Please note all candidates will be subject to Garda clearance.

#### APPLICATION REQUIREMENTS

- Curriculum Vitae
- Covering Letter

Applications may be submitted by

#### APPLY TO THIS JOB VACANCY

<b>Apply To:</b>	Wanderers Rugby Club Merrion Road Dublin 4 Dublin
<b>County:</b>	Dublin
<b>Postal District:</b>	Dublin 4
<b>Enquiries To:</b>	<a href="mailto:cathy@togetheracademy.ie">cathy@togetheracademy.ie</a>
<b>Website:</b>	<a href="https://www.togetheracademy.ie">https://www.togetheracademy.ie</a>
<b>Further Information:</b>	<a href="https://www.togetheracademy.ie">https://www.togetheracademy.ie</a>

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