

ADVERT ID 157227

## Special Needs Assistant

### Portumna Community School

Portumna Community School St Brigid's Road Galway Portumna H53 N403  
<https://www.portumnacs.ie>

#### MAIN DETAILS

**Status:** Deactivated  
**Level:** Post Primary  
**Date Posted:** Fri Jul 30 2021 14:17:43  
**Application Closing Date:** Fri Aug 13 2021  
**Commencement Date:** Fri Aug 27 2021  
**Status of Post:** Fixed Purpose  
**Number of Vacancies:** 1  
**Number of hours per week:** 32

#### SCHOOL DETAILS

**School Type:** Community School

#### POST DETAILS

**Additional Information:** Applications are invited for the position of Special Needs Assistant in the recently sanctioned ASD class opening in September 2021.

1. This is a full-time vacancy commencing on August 27th 2021. The position will be filled pending approval by the Department of Education and in accordance with DE regulations, the Board of Management of Portumna Community School and subject to Garda Vetting requirements.
2. Relevant experience of working with students with ASD/an ASD Class in post-primary school and working with a variety of care needs is desirable. Knowledge and experience of working with ICT and as part of an SNA team is also desirable.
3. Please submit a letter of application, a CV and copies of relevant qualifications by post no later than 5 pm Friday the 13th of August 2021. The CV should include qualifications, relevant experience and two recent contactable references. All applicants must also provide up to date Garda Vetting details.
4. If applicable, applications from SNAs on the SNA panel must have the panel form clearly attached and please indicate this on your letter of application.
5. Applications are only accepted by post, to the school address.

Shortlisting may apply and only those shortlisted will be contacted by email. Canvassing will disqualify.

Provisional interview date: The week of Aug 16th.

#### APPLICATION REQUIREMENTS

- Letter of Application
- Referees (name, role, contact no.)
- Copy of Certificates, Diplomas, Degrees

- CV (Unbound/Slide Binder)

Applications may be submitted by

- Post

**APPLY TO THIS JOB VACANCY**

**Roll Number:** 914130  
**Apply To:** The Secretary  
Board of Management  
Portumna Community School  
St Brigid's Road  
Galway  
Portumna  
H53 N403  
**County:** Galway  
**Enquiries To:** [office@portumnacs.ie](mailto:office@portumnacs.ie)  
0909741053  
**Website:** <https://www.portumnacs.ie>  
**Further Information:** <http://www.portumnacs.ie/>

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