

ADVERT ID 156107

## General

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### State Examinations Commission

Cornamaddy Athlone  
<https://www.publicjobs.ie>

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#### MAIN DETAILS

**Status:** Deactivated  
**Level:** Other Education  
**Date Posted:** Thu Jul 8 2021 11:55:27  
**Application Closing Date:** Thu Jul 22 2021  
**Status of Post:** Permanent  
**Number of Vacancies:** 1

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#### POST DETAILS

**Title:** Examinations and Assessment Manager Classics (Latin, Ancient Greek, Classical Studies) – State Examinations Commission

**Description:** The State Examinations Commission (SEC) has responsibility, for the operation of the State Certificate examinations. Its remit includes the development, assessment, accreditation and certification of examinations, including the Leaving Certificate, Leaving Certificate Applied and Junior Certificate examinations.

The Examinations and Assessment Division (EAD) is the professional division of the SEC responsible for ensuring the quality and effective conduct of all of the Commission's examinations. This involves taking all necessary actions to maintain parity of standards in each subject from year to year and ensuring compliance with the requirements and procedures of the Commission. It involves ensuring that full account is taken of all relevant legislation in areas such as equality, anti-discrimination, special educational needs, etc. The EAD is also responsible for research and development in the organisation.

A vacancy currently exists in The State Examinations Commission for an Examinations and Assessment Manager Classics (Latin, Ancient Greek, Classical Studies)

Reporting to an Assistant Head of the Examinations and Assessment Division, the successful candidate will be responsible for preparing examinations and other examination related-material and managing the marking of examinations and the appeals process of assigned examinations.

The successful candidate will have:

- At least five years' relevant postgraduate experience which must include at least three years' satisfactory service as a teacher at post-primary level (other relevant experience may include lecturing, relevant further study and / or educational research);
- Hold a level 8 qualification on the National Framework of Qualifications (NFQ) in which Classics (one or more of Latin, Ancient Greek, Classical Studies) was taken as a major subject in the final degree;
- A recognised teacher education qualification relevant to post-primary level education (minimum Level 8 on the National Framework of Qualifications) gained through a concurrent or consecutive route.

Closing date: 3pm, Thursday 22nd July 2021

We are committed to a policy of equal opportunity and encourage applications under all nine grounds of the Employment Equality Act.

For more information and how to apply, visit: [https://bit.ly/Edupost\\_Ad\\_EAMC](https://bit.ly/Edupost_Ad_EAMC)

#### APPLICATION REQUIREMENTS

Applications may be submitted by

- External Application Form

#### APPLY TO THIS JOB VACANCY

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**County:** Westmeath

**Enquiries To:** [professionaltechnical@publicjobs.ie](mailto:professionaltechnical@publicjobs.ie)

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