

ADVERT ID 155829

Caretaker/Janitor

Salesian PS

Fernbank, North Circular Road, Limerick City. V94RR99

<https://www.salesianprimary.ie>

MAIN DETAILS

Status: Deactivated
Level: Primary
Date Posted: Fri Jul 2 2021
Application Closing Date: Fri Aug 13 2021
Commencement Date: Mon Aug 29 2022
Status of Post: Fixed-term
Number of Vacancies: 1

SCHOOL DETAILS

School Type: Mainstream
School Structure: Vertical
Gender: Girls with Infant Boys
School Patronage: Catholic
Total No. of Teaching Staff: 27
Current Enrolment: 417
Droichead school: Yes

POST DETAILS

Additional Information:

Summary of vacancy

Employer: The Board of Management of Salesian PS.

Reports to: School Principal

Contract: Fixed term, part time.

Hours of Work: 8.00am-10.00am and 2pm to 6pm.

Days of Work: The days of work coincide with the school calendar with an additional 2 weeks at the end of the Summer term and an additional week prior to the school year commencement for the Autumn term. The caretaker will also have to undertake days of work to ensure that the school is ready for reopening each January following the Christmas Closure.

Salesian Primary is a large school with over 400 students and 36 staff. The school is located in Fernbank, North Circular Road of Limerick City. The school is housed over two older buildings located on the same campus with minimal green areas requiring attention.

As a Salesian School inspired by our ethos, we provide an education that is person centred, inclusive, holistic and proactive, which responds to the needs and challenges of our pupils in today's school. All staff must be committed to this ethos. Support staff play a vital role by providing a physical environment that is warm, safe, respectful, clean and conducive to learning and creative expression. This in turn provides a nurturing learning environment for our students.

The school is committed to excellence in all activities and the role of School Caretaker is hugely important in ensuring that all school facilities, equipment, buildings and grounds are maintained to a very high standard. In addition, the School Caretaker will work with the principal and staff to ensure that the school is constantly aiming to become as efficient as possible.

Duties and Responsibilities:

- Operation and maintenance of electrical, plumbing and security systems. This includes utilising the associated software systems.
- Monitoring efficiency of the heating system and ESB meters.
- Maintenance and repair of furniture, windows, fixtures and fittings.
- Planning larger maintenance projects with the principal.
- Upkeep and renewal of paintwork.
- General tidiness of school, disposal of rubbish, green areas tidying.
- General cleaning and upkeep of school, organising of school cleaners.
- Opening and closing of the school / general security related duties.
- First keyholder, attending to alarm call outs.
- Making the school safe, particularly during bad weather conditions.
- Health and safety responsibilities.
- Strict compliance with School Child Protection Policy.
- Other related duties.

Experience and Skills Required:

- ideally the successful candidate will have several years general maintenance experience and will be a qualified craft worker or technician with a qualification in building maintenance and / or maintenance management systems being preferred.
- experience of holding a position of responsibility is preferred.
- a commitment to maintaining the highest of standards and the ability to improve the school environment is required.

Person Specification:

This role is one of trust and responsibility requiring the successful candidate to be technically competent, hardworking, practical and create well developed maintenance systems. They must be capable of working on their own initiative.

The successful candidate must be a good communicator with adults and children, professionally confidential and must understand how their role is crucial to providing a physical environment that nurtures and encourages student learning. The role requires the individual to be flexible relating to their hours of work. They may be required to work outside normal school hours to safely provide maintenance and to make facilities available. This flexibility relating to hours of work is a core responsibility of the position.

The position is subject Garda vetting.

APPLICATION REQUIREMENTS

- Letter of Application
- Referees (name, role, contact no.)
- CV (Unbound/Slide Binder)

Applications may be submitted by

- Email

APPLY TO THIS JOB VACANCY

Roll Number: 20496U
Apply To: Salesian Primary School.
 Fernbank,
 North Circular Road,
 Limerick City.
 V94RR99
County: Limerick
Enquiries To: caretakerapplication@salesianprimary.ie
 0876108846
Website: <https://www.salesianprimary.ie>
Further Information: <https://www.salesianprimary.ie>

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