

ADVERT ID 149629

## Caretaker/Janitor

### St Paul's National School

Dooradoyle Limerick V94 Y62V  
<https://www.stpaulsdooradoyle.ie>



#### MAIN DETAILS

**Status:** Deactivated  
**Level:** Primary  
**Date Posted:** Wed May 5 2021 13:16:27  
**Application Closing Date:** Wed May 19 2021  
**Commencement Date:** Mon Jul 12 2021  
**Status of Post:** Fixed-term  
**Number of Vacancies:** 1

#### SCHOOL DETAILS

**School Type:** Mainstream  
**School Structure:** Vertical  
**Gender:** Co-Educational  
**School Patronage:** Catholic  
**Total No. of Teaching Staff:** 36  
**Current Enrolment:** 593  
**Droichead school:** Yes

#### POST DETAILS

**Additional Information:** An internal panel of suitable applicants may be set up to fill vacancies which may occur within a four-month period from the date on which the Board approves the successful candidate.

Additional Information:

Part-time position: (minimum 25 hours per week, hourly rate of €16)

The following points although not exhaustive, are necessary qualities for the suitable candidate:

- Competent, hardworking, reliable, enthusiastic
- Able to act on own initiative & identify tasks/duties that need to be carried out
- To take care of the school premises & contents (furniture, equipment, plumbing, fittings etc)
- Responsible for the maintenance of the school grounds
- Custody of the keys for all rooms, responsible for opening & closing school
- Previous experience in a similar role would be an advantage.
- Have a clear understanding of Health & Safety procedures necessary
- To inform the Principal of maintenance matters & to arrange a suitable time & price with support contractors
- To exercise economy in the use of fuel & light throughout the building
- To note and arrange for the receipt of stores and other materials for general use, & for the transfer of stores, equipment & similar materials
- To plan, record & update work weekly
- To run errands as directed by the School Principal • Business/Trade qualification desirable i.e. plumber, carpenter, electrician, fitter
- This position is subject to Garda vetting

#### APPLICATION REQUIREMENTS

- Letter of Application
- Referees (name, role, contact no.)
- Copy of Certificates, Diplomas, Degrees
- CV (Unbound/Slide Binder)

Applications may be submitted by

- Post

#### APPLY TO THIS JOB VACANCY

**Roll Number:** 19336O  
**Apply To:** Chairperson of the Board of Management  
St. Paul's School  
Dooradoyle  
Limerick  
V94 Y62V  
County: Limerick  
  
Phone: 061 306645  
  
Website: [www.stpaulsdooradoyle.ie](http://www.stpaulsdooradoyle.ie)  
  
**County:** Limerick  
**Enquiries To:** [BOMChairperson@stpaulsdooradoyle.ie](mailto:BOMChairperson@stpaulsdooradoyle.ie)  
061 30 66 45  
**Website:** <https://www.stpaulsdooradoyle.ie>

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