

ADVERT ID 146733

## General

### Irish Deaf Society Further Education and Training

Deaf Village Ireland Cabra  
<https://www.deaf.ie>



#### MAIN DETAILS

**Status:** Deactivated  
**Level:** Higher & Further Education  
**Date Posted:** Thu Feb 11 2021 15:13:28  
**Application Closing Date:** Wed Feb 24 2021  
**Commencement Date:** Mon Mar 22 2021  
**Status of Post:** Permanent  
**Number of Vacancies:** 1

#### POST DETAILS

**Title:** Digital Education Officer  
**Description:** Hours: Full time, 35 hours per week

Term: Fixed term contract for 12 months with possibility of extension subject to funding

Salary: Negotiable, depending on experience

Supported by: Further Education and Training Management

Starting Date: ASAP or 22nd March (subject to notice and availability of successful candidate)

Location: Work Remotely

Interviews: Tuesday 9th and Wednesday 10th March

#### Role Description

##### Overview of the Job

IDS are hiring a Digital Education. The successful candidate for this role will contribute and support the implementation, development and design of our online courses. In addition, they will provide support for our education staff, trainers and learners through implementing best practice and application of e-learning methodology and technology.

This role requires a good working knowledge of and enthusiasm for digital and social media as well as a keen understanding of how different audiences use and interact with digital systems and resources.

We are looking for someone who has a proactive approach to their work, who is communicative, flexible and committed, with the ability to work alone as well as part of a team.

The successful candidate will work in the Deaf community with an appreciation and respect for Deaf culture and Irish Sign Language.

This position is open to applications from candidates who wish to work remotely.

#### Main duties and responsibilities:

Work with staff, trainers and learners to develop and to deliver digital learning resources and

initiatives for our team.

Co-ordinate and align the design of digital learning activities, support the operational process, be involved in evaluation and improvement to offer an overall coherent learning environment.

Responsible for designing, testing and implementing digital learning solutions and review existing solutions and adapt content as required, ensuring it is up to date and relevant.

To work with our team to maintain quality assurance processes as part of our commitment to QQI standards.

Support the promotion of online and blended training activities as well as the visual design using applications which are compatible with highest level of accessibility.

Manage the creation of e-learning and animation resources (skills in this type of content creation will be considered an advantage.)

Have an excellent attention to detail, experience in a learning technology role and an aptitude for learning new systems and software.

Personal Specification (Knowledge, Experience and Skill Set Required)

The successful candidate will have:

Skills and experience of online learning design and resources development.

Have a knowledge of Virtual Learning Environments such as Moodle or Brightspace or similar.

Familiarity of running webinars and/or live online learning events and related delivery platforms

Experience of editing video and audio content

IT proficient with strong skills some of the common IT tools and platforms MS Outlook, Google Drive, MS Teams

Skilled in careful planning, scheduling and coordination of tasks

Ability to work flexibly with internal and external stakeholders

Ability to work as part of a team and contribute to shared goals and objectives

Experience and Qualifications

Degree level qualified in the field of ICT or Learning and Development related discipline.

Experience in designing, testing and implementing digital learning solutions.

Submitting your Cover letter and CV

Please send a cover letter (save as either word or PFD documents) explaining why you are suitable for the role with your CV by email to [jobs@irishdeafsociety.ie](mailto:jobs@irishdeafsociety.ie) by the end of the day on Wednesday 24th February, please make sure to add "Digital Education Officer" in the subject field of your email.

Interviews will be on Tuesday 9th and Wednesday 10th March.

If you are unable to attend for interview on this date, please state so clearly in your email.

You can find out more about the Irish Deaf Society at:

[www.deaf.ie](http://www.deaf.ie)

[www.facebook.com/IrishDeafSociety](https://www.facebook.com/IrishDeafSociety)

[www.twitter.com/IrishDeafSoc](https://www.twitter.com/IrishDeafSoc)

## APPLICATION REQUIREMENTS

- Curriculum Vitae
- Covering Letter

Applications may be submitted by

- Email

**APPLY TO THIS JOB VACANCY**

**Apply To:** Deaf Village Ireland  
Cabra

**County:** Dublin

**Postal District:** Dublin 7

**Enquiries To:** [jobs@irishdeafsociety.ie](mailto:jobs@irishdeafsociety.ie)  
086 380 7033

**Website:** <https://www.deaf.ie>

**Further Information:** <https://irishdeafsociety.ie/jobs>

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