

ADVERT ID 130459

General

ISCOIL LTD

Acorn Centre Warrenmount Blackpitts Dublin 8 D08W2X8
<https://www.iscoil.ie>



MAIN DETAILS

Status: Deactivated
Level: Other Education
Date Posted: Wed Nov 27 2019 16:31:49
Application Closing Date: Mon Dec 16 2019
Commencement Date: Fri Jan 31 2020
Status of Post: Part-Time
Number of Vacancies: 1

POST DETAILS

Title: Online Mentor

Description: iScoil, a registered charity, is an online learning service that offers learning opportunities and accreditation to young people aged 13-16 years who are not in mainstream education. Students are referred to iScoil from Tusla, the Educational Welfare Service. Since 2009, with the support of the Presentation Sisters, iScoil has been at the forefront in designing and implementing a range of innovative learner-centred programmes informed by research and evidence-based good practice.

We believe that with improved internet connectivity and learning tools, there is a real opportunity to redesign approaches to learning. To date, iScoil has pioneered new approaches to teaching, digital learning content, and assessment and the CEO and Board of Directors are keen to continue this ethos of innovation and development into the future.

iScoil aims to:
Engage young people in learning
Build confidence and self-esteem
Offer accreditation opportunities
Support progression to further education and employment

Visit our website [iScoil.ie](https://www.iscoil.ie) for more information.

Primary Purpose

The Mentor role has overall responsibility for guiding and supporting students on their educational journey with iScoil. This involves getting to know each student across a range of relevant criteria, setting educational goals, updating learning plans daily, and inputting key information into our Customer Relationship Management System. As a Mentor, you will work with iScoil's Central Team, online Tutors, Blended Learning Centres and families to implement strategies to ensure the successful engagement and progression of each student.

Responsible to: Programme Manager

Key relationships: CEO, Programme Manager, Head of Learning, Learning Technologist, Tutors, and Mentors

Role Specifications

Provide support, guidance, and motivation to students
Develop, maintain, and update individual educational plans
Communicate regularly with students, families, and Support Workers in Blended Learning Centres
Develop positive relationships with students and their families

Provide ongoing feedback to support student learning and progression
Liaise with the Programme Manager on individual learning plans, student progression, engagement and attendance patterns
Identify each student's abilities, talents and interests to inform learning plans
Complete weekly student progress reports
Collaborate with course Tutors and Central Team to support student accreditation
Take part in regular team meetings
Undertake training on iScoil's VLE and CRM

Person Specifications

Qualifications:

Third level qualification in education, community and youth work, social sciences or a related discipline

Desired Experience and Competencies:

Experience of working with young people with complex needs in a formal or non-formal educational setting
Ability to build rapport with young people, and maintain a student-centred approach
A knowledge of QQI courses and assessment
Solution orientated with a positive mindset
Knowledge of educational disadvantage and the factors associated with early school leaving
Excellent technical skills and experience using digital technologies in education programmes
Experience with Moodle and Salesforce an advantage
Excellent communication, planning, and organisational skills
Collaboration and teamwork skills
Ability to work independently
Excellent time management skills
Commitment to the ethos and culture of iScoil

Terms and Conditions

Contract: This role is a one year contract with a time commitment of up to 15 hours a week during iScoil term times, primarily between 9am - 5pm. Appointment to the role is subject to Garda Vetting.

Location: This is a remote working role with training and an annual meeting in our office in Acorn Centre, Blackpitts, Dublin 8.

Deadline for application: 5 pm on Monday 16th of December with interviews to be held on Friday 10th of January 2020.

Applications: By CV and cover letter to recruitment@iscoil.ie.

iScoil is an equal opportunities employer

APPLICATION REQUIREMENTS

- Letter of Application
- CV (Unbound/Slide Binder)

Applications may be submitted by

- Email

APPLY TO THIS JOB VACANCY

Apply To:	Acorn Centre Warrenmount Blackpitts Dublin 8 D08W2X8
County:	Dublin
Postal District:	Dublin 14
Enquiries To:	recruitment@iscoil.ie 014537570
Website:	https://www.iscoil.ie
Application Form:	iScoil mentor role job description.pdf

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