

ADVERT ID 122496

## General

### Trócaire

Maynooth Maynooth Maynooth W23NX63  
<https://www.trocaire.org>



#### MAIN DETAILS

**Status:** Deactivated  
**Level:** Other Education  
**Date Posted:** Thu Jun 13 2019 18:10:06  
**Application Closing Date:** Wed Jun 26 2019  
**Commencement Date:** Mon Jul 1 2019  
**Status of Post:** Other  
**Number of Vacancies:** 1

#### POST DETAILS

**Title:** Post Primary Development Education Officer

**Description:** Trócaire works in partnership with local and church organisations, supporting communities in over 20 developing countries across Africa, Asia, Latin America and the Middle East to bring about lasting change. Trócaire envisages a just and peaceful world where; people's dignity is ensured and rights are respected; basic needs are met and resources are shared equitably; people have control over their own lives; those in power act for the common good.

The Post Primary Development Education Officer is responsible for developing and supporting Trócaire's education agenda in the Post Primary sector in ROI. They will play a key role in delivering development education to young people as well as providing training and support for teachers in order to promote the concepts of justice, equality and global citizenship. They will also seek opportunities for collaboration with other education partners and engage with relevant networks in the development education sector. This role sits within the wider Public Engagement Division and is key to the fulfilment of Trócaire's dual mandate.

For the candidate with the required experience and passion for the role, Trócaire offers a competitive package of salary and benefits.

Reporting to The Development Education Manager, this is a specific purpose contract and is based in Maynooth.

Safeguarding Programme Participants-Children & Adults Trócaire is committed to Safeguarding people within our programmes from Exploitation and Abuse and has specific policies on this commitment (including a Global Code of Conduct) which outlines the expected behaviour and responsibility of all staff, consultants and other organisational representatives. Any candidate offered a job with Trócaire will be expected to sign Trócaire's Safeguarding Policies and Global Code of Conduct as an appendix to their contract of employment and agree to conduct themselves in accordance with the provisions of these documents

##### Key Duties & Responsibilities

- Work as an integral member of the Development Education (DE) team to achieve our DE mission and play an active role in the delivery of Trócaire's Strategic Plan
- Work closely with other members of the DE team on key integrated programmes e.g. Trócaire Game Changers
- Work strategically within the formal education sector in Ireland to promote Trócaire's DE programme
- Continue to develop and manage key relationships with schools, teacher groups, education stakeholders and third level institutions
- Design and facilitate Initial Teacher Education (ITE) and Continuing Professional Development (CPD) to support teachers to integrate DE into their teaching practice
- Create high-quality physical and digital DE resources for use in the post primary classroom that are integrated into existing and new curricula to raise the profile of development issues and Trócaire's work

- Influence and inform education policy, practice and curricula by engaging in relevant education networks and with government bodies
- Seek opportunities for collaboration with other DE organisations through the promotion of the Trócaire's Connecting for Impact partnership scheme
- Deliver outreach in schools and parishes as part of Trócaire's Lenten Campaign and other key initiatives
- Provide training and support for school volunteers
- Ensure all interactions with stakeholders are recorded on Trócaire's CRM system; and using the CRM system to inform and enhance supporter relations
- Employ quantitative and qualitative monitoring and evaluation practices and support the development of new tools to evaluate and measure impact in an educational context
- Lead on a research project to explore new ways to assess the impact of our DE resources
- Establish close cooperation with Trócaire's overseas programmes to ensure that the voice of the communities we work in partnership with, is authentically represented in all of our communications with children, young people and educators
- Represent Trócaire publically as an organisation ambassador in agreed fora or through media
- Attend relevant stakeholder meetings and training as required
- Undertake work in other aspects of Trócaire's DE programme as assigned by the DE Manager

#### Behavioural Competencies in Line with Trócaire's Competency Framework

- **Leading:** Reflecting our values of Participation & Accountability, acts to inspire and lead others to achieve their potential, demonstrating Trócaire's values with integrity in order to achieve our organisation's objectives.
- **Communicating:** Reflecting our value of Participation, being one organisation, communicating clearly and transparently across, teams, units, divisions, locations and other external organisations. Getting our message across with impact.
- **Collaborating:** Reflecting our values of Participation & Solidarity, partnering effectively as One Trócaire organisation and, in solidarity, maintains positive relationships built on trust and respect.
- **Stewardship of Resources:** Reflecting our value of Accountability and decision-making around the best use of resources. Using our resources transparently, sustainably, ethically, fairly & with integrity; acknowledging Trócaire's reputation in the use of resources.
- **Delivering Results:** Reflecting our values of Accountability & Perseverance, getting a quality job done through effective performance, planning and decision making.
- **Continual Improvement & Learning:** Reflecting our values of Participation & Courage, constantly looking to learn and develop self, employees, and partners to better fulfil Trócaire's mission.
- **Flexibility & Change:** Reflecting our values of Participation & Courage, adapts positively to change and to different ways of doing things; manages or takes part in change processes in a way that is appropriate to role in the organisation.

#### Person Specification – Essential Requirements

(E) Qualification • Relevant third level qualification in education, preferably a teaching qualification

(E) Experience • Demonstrated commitment to DE

- Minimum of two years' experience working in Post-Primary and/or DE sectors
- Experience of using active learning methodologies with children, young people and educators
- Experience of designing or contributing to the development of educational resources on global justice issues

- Knowledge and/or experience of the Post Primary curriculum in ROI

(E) Skills • Excellent written and oral communication skills

- Excellent facilitation skills
- Organisational skills – for planning and delivery of own programme of work while participating in wider programme of the DE Team
- Team skills – to be able to work within a very team-oriented approach as well as working independently
- Experience of using digital media for education

- Research – to be able to lead on research projects to enhance Trócaire's DE programme

(E) Qualities • Flexibility – to be willing to work evenings and weekends as requested and to travel widely within Ireland

- Energetic – to have a passion for working with young people and motivate them on issues of justice and human rights

- Solution-focused with an ability to solve problems through innovative approaches

- A keen interest in, understanding and knowledge of DE, equality and diversity in the classroom, and related issues

- The ability to work proactively and take the initiative

- Dynamic, enthusiastic and a good relationship builder

- A commitment to Trócaire's values and proven interest in justice for the people of the developing world

(E) Other • Current driving license and access to a car

#### Person Specification – Desirable

(D) Qualification • Qualification in Development Education, Human Rights, Equality or Diversity

(D) Experience • Experience of working effectively in the DE sector

- Experience in supporting, mentoring and/or training teacher/educator groups

- Experience in digital resource development and other innovative uses of new media for

education work

- Experience in event management and promotion
  - Overseas development experience in a voluntary or professional capacity
- (D) Skills • Knowledge and understanding of international development  
(D) Qualities • A modern flexible working style that will co-operate with others and complement their work  
(D) Other • Willingness to travel overseas

#### APPLICATION REQUIREMENTS

Applications may be submitted by

- External Application Form

#### APPLY TO THIS JOB VACANCY

**Apply To:** Please apply through; <https://trocaire.workable.com/j/F4AB5487C7>  
**County:** Kildare  
**Enquiries To:** [jobs@trocaire.org](mailto:jobs@trocaire.org)  
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