

ADVERT ID 122123

## Secretary

### Tibohine NS

Tibohine Tibohine Castlerea

#### MAIN DETAILS

**Status:** Deactivated  
**Level:** Primary  
**Date Posted:** Wed Jun 12 2019 12:47:42  
**Application Closing Date:** Wed Jun 26 2019  
**Commencement Date:** Thu Aug 29 2019  
**Status of Post:** Part-Time  
**Number of Vacancies:** 1

#### SCHOOL DETAILS

**School Patronage:** Catholic  
**Total No. of Teaching Staff:** 4

#### POST DETAILS

**Additional Information:** This is a part time post involving approximately 8 hours. The ideal candidate will need to be flexible, a good team worker, patient, discrete, competent with I.T., accounting procedures, have a pleasant disposition and be experienced in general office duties. Please mark envelope with 'Secretary Post'.

#### APPLICATION REQUIREMENTS

- Letter of Application
- Referees (name, role, contact no.)
- Copy of Certificates, Diplomas, Degrees
- CV (Unbound/Slide Binder)

Applications may be submitted by

- Post

**APPLY TO THIS JOB VACANCY**

<b>Roll Number:</b>	15543W
<b>Apply To:</b>	The Principal, Tibohine N.S., Tibohine, Castlerea, Co. Roscommon
<b>County:</b>	Roscommon
<b>Enquiries To:</b>	<a href="mailto:tibohinens@gmail.com">tibohinens@gmail.com</a> 094 9870729

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