



**Santa Sabina Dominican College  
Sutton  
Dublin 13**



**Application for Teaching Position**

Position applied for \_\_\_\_\_

1. APPLICANT'S PERSONAL DETAILS			
<b>Name:</b>			
<b>Correspondence Address:</b>		<b>Mobile Phone Number:</b>	
_____		<b>E-mail Address:</b>	
_____			
_____			

2. ARE YOU REGISTERED WITH THE TEACHING COUNCIL? Yes/ No	
<b>If yes, Teaching Council Registration No.</b>	
<b>Teaching Council Registration Subjects:</b>	

3. DETAILS OF THIRD LEVEL ACADEMIC QUALIFICATIONS				
Qualification and Subjects	Grade	Awarding University, College or Institute	Length of Course	Date of Award

<b>4. ADDITIONAL QUALIFICATIONS/other relevant courses</b>		
<b>College(s)</b>	<b>Qualifications and Year</b>	<b>Modules Studied</b>

<b>5. Teaching Experience (most recent first)</b>		
<b>Date(s) of Service in the School</b>	<b>School Name</b>	<b>Address</b>

<b>6. SUBJECTS AND LEVELS TAUGHT</b>			
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<b>Subject</b>	<b>Level/Higher or Ordinary</b>	<b>Leaving Cert</b>	<b>Junior Cert</b>
<b>Subject 1:</b>			
<b>Subject 2:</b>			
<b>Subject 3:</b>			
<b>Subject 4:</b>			

**7. IF NEWLY QUALIFIED, PLEASE INSERT TEACHING PRACTICE GRADES  
(most recent first)**

Name and Address of School	Dates	Subject Taught	Levels Taught	Grade

**8. OTHER RELEVANT EXPERIENCE(most recent first)**

Dates	Name & Address of Employer	Position Held	Summary of Main Duties

**9. EXTRACURRIULCAR ACTIVITIES YOU ARE PREPARED TO PROMOTE**

**10. Supporting statement**  
In not more than 250 words please give details of any other relevant information (not mentioned already) in support of your application.

<b>11. Referees: Please provide names of two recent referees</b>			
<b>Referee 1</b>		<b>Referee 2</b>	
<b>Professional</b>		<b>Professional</b>	
<b>Name</b>		<b>Name</b>	
<b>Address</b>		<b>Address</b>	
<b>Work Tel. No.</b>		<b>Work Tel. No.</b>	
<b>Home Tel. No.</b>		<b>Home Tel. No.</b>	
<b>Mobile No.</b>		<b>Mobile No.</b>	
<b>Relationship to you</b>		<b>Relationship to you</b>	

## 12. VETTING DECLARATION

**If this section is not completed, your application will not be considered for processing.**

**13.1** Have you been investigated by the Gardai, HSE, or your employer in relation to substantiated complaints made concerning your treatment of children?

Yes

No

Place an X in the relevant box

**13.2** Were you the subject of any allegation of criminal conduct or wrongdoing towards a minor?

Yes

No

Place an X in the relevant box

**13.3** Are you aware of any material circumstance in respect of your own conduct which touched/touches on the welfare of a minor?

Yes

No

Place an X in the relevant box

Please note that it is a fundamental term of your employment that you make appropriate full disclosure in respect of the questions outlined above. You should also note that if the school is satisfied, in the future, that you have made an incomplete or inaccurate disclosure, you may face disciplinary action, up to and including dismissal.

The school undertakes that all responses furnished by you in respect of the above questions will be treated as confidential, subject to any reporting obligations which may be imposed on the school, pursuant to "Children First" published by the Department of Children and Youth Affairs, the Child Protection Procedures for Primary and Post-Primary Schools published by the Department of Education and Skills or pursuant to any legal obligation imposed on the school to facilitate the effective investigation of crime.

In the event of your being recommended for appointment to this position the Board of Management is obliged to comply with the terms of current DES Circular letters. The Board of Management's policy is that all newly appointed teachers and support staff will be vetted and that the outcome of the vetting will be considered in the light of the school's vetting policy. This applies in respect of appointments to teaching posts where the person is not currently an employee of the school and applies irrespective of whether the individual has been previously vetted or not.

In addition, a Statutory Declaration/Form of Undertaking as per the schools Vetting Policy will be required.

### **Declaration**

**I hereby declare that all information furnished on this application form is true and correct.**

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_