



Application Form for a teaching post funded by monies from the Oireachtas.

All posts are subject to the approval of the Director of Redeployment, sanction by the DES, completion of Statutory Declaration and Form of Undertaking and satisfactory Vetting Disclosure as per Section 14 of National Vetting Bureau (Children and Vulnerable Persons) Acts 2012 to 2016.

The Board of Management of CBS The Green is an equal opportunities employer.

Applicant's Name: _____

Position for which application is being made: English/SEN – Fixed Term – Job Share

Notes on the completion of this form

- No CV's, only this official application form, will be considered as valid for this competition.
- All sections of the application form **must** be fully completed giving as much detail as possible of your skills and experience relating to this post. Shortlisting will be based on the information gathered from this form. **Candidates who fail to complete their application form in full may not be shortlisted.**
- Only candidates who are registered with the required subject/subject combinations will be short-listed, and only short-listed candidates will be contacted.
- The exact specification of contracted hours granted will depend on timetable needs. This includes the exact number of hours given and the combination of subjects.
- Please e-mail the completed application form with “**Application Form**” in the subject line to info@thegreen.ie by 4 pm on Thursday, June 4th, 2026, the closing date for applications.



TEACHING SUBJECTS			
<p>Subject(s):</p> <p style="text-align: center;">(You should be registered with the Teaching Council in the subject area you are applying for.)</p>			
TEACHER COUNCIL REGISTRATION DETAILS			
Date of Registration:		Renewal Date:	
TC Registration Number:		Conditions:	
Teaching Council Registered Subjects			
PERSONAL DETAILS			
Title (Dr/Mr/Ms/Fr):		Name:	
Nationality:		DOB:	
Address:			
PPS Number:		Email Address:	
Phone Numbers:	Home:	Mobile:	
GARDA VETTING DETAILS			
Have you obtained Garda Clearance as part of Teaching Council Registration: Please attach a copy of your Vetting Disclosure Letter.		Yes	No



EDUCATIONAL HISTORY			
Primary Degree or Equivalent Qualification:			
Course Title			
College		Course Duration	
Grade		Year of Award	
Subjects			
Teacher Training Qualification:			
Course Title			
College		Course Duration	
Grade		Year of Award	
Topics			
Other Qualification:			
Course Title			
College		Course Duration	
Grade		Year of Award	
Topics			



Other Qualification:			
Course Title			
College		Course Duration	
Grade		Year of Award	
Topics			

Please list any further qualification details and any relevant Professional Development courses taken with dates:



AVAILABILITY

Please give details of any restrictions on your availability to take up this post.

EMPLOYMENT HISTORY

Have you been employed previously as a teacher (excluding Teaching Practice)

Yes

No

School(s)/Duration/ Dates/ Post Status:



A) Please give a summary of your style of teaching.

B) What are the factors that you consider essential to making learning happen in the classroom?



- A) Please give details of any extracurricular you have been involved in in the past and would like to be involved in CBS The Green.
- B) Please briefly describe any action research you have carried out. (This could be in the context of a PME, another course, or personal research.)

CBS The Green, is a Catholic School under the Trusteeship of ERST. Please indicate how you think you can contribute to the ethos and success of CBS The Green. (max 150 words). (The ERST Charter is available on www.erst.ie)



1. Personal Declaration:

Please note that appointment to the position is subject to the outcome of the vetting process and the Board of Management's determination of suitability for employment in the position, having regard to the vetting information received. No appointment will be confirmed until the following steps have been completed.

The school will have to obtain a vetting disclosure from the Bureau prior to any employment. As an additional safeguard, should you be employed here, a **Statutory Declaration** and **Form of Undertaking** must be completed and provided to the school authority prior to making a teaching appointment of any duration.

If the following section is not completed, your application will not be considered for processing.

1.1 Have you been investigated by the Gardaí, HSE, or your employer in relation to substantiated complaints made concerning your treatment of children?

YES

NO

1.2 Were you the subject of any allegation of criminal conduct or wrongdoing towards a minor?

YES

NO

1.3 Are you aware of any material circumstance in respect of your own conduct which touched/touches on the welfare of a minor?

YES

NO

1.4 Have you completed the Tusla Children First Online training?

YES

NO

The school undertakes that all responses furnished by you in respect of the above questions will be treated as confidential, subject to any reporting obligations which may be imposed on the school, pursuant to "Children First" published by the Department of Children and Youth Affairs, the Child Protection Procedures for Primary and Post Primary Schools published by the Department of Education and Skills or pursuant to any legal obligation imposed on the school to facilitate the effective investigation of crime.

In the event of your being recommended for appointment to this position, the Board of Management is obliged to comply with the terms of current DES Circular Letters. The Board of Management's policy is that all new personnel recommended for appointment will be vetted and that the outcome of the vetting will be considered having regard to the school's vetting policy.



This applies in respect of all recommendations for appointment to teaching, principal, deputy principal and support staff positions where the person recommended for appointment is not currently an employee of the school and applies irrespective of whether the person has been previously vetted or not.

Please note that appointment to the position is subject to the outcome of the vetting process and the Board of Management's determination of suitability for employment in the position having regard to the vetting information received. No appointment will be confirmed until the aforementioned steps have been completed.

Further note that it is essential that you make appropriate and full disclosure in response to the questions at 9.1, 9.2 and 9.3 above. In the event of an offer of employment being made to you by the board of management, this personal declaration will constitute a fundamental term of the contract of employment. If, at any time, it is subsequently established that you have made an incomplete and/or inaccurate disclosure in this declaration, you may face disciplinary action, up to and including dismissal.

2. REFERENCES

Please give the names and addresses of two referees from whom CBS The Green Secondary School can request references on your behalf. References may be sought either **before or after** an interview. One referee should be a recent employer. Both referees should have been in a position of responsibility within the employing organisation(s). They must not be related to you or be known to you only as a friend. If you are unable to provide these please give details of someone who knows you in other than a personal capacity and who is prepared to provide a reference for you.



[Please note: your referees may be contacted without further communication with you and prior to interview if shortlisted for interview].

1 st Referee		2 nd Referee	
Name:		Name:	
Organisation Name & Address:		Organisation Name & Address:	
Mobile Telephone No. & Email Address:		Mobile Telephone No. & Email Address:	
Position Held:		Position Held:	
Your work connection with this referee:		Your work connection with this referee:	
If you were known by another name when employed please specify:		If you were known by another name when employed please specify:	
Dates of employment to/from (if applicable)		Dates of employment to/from (if applicable)	



3. DECLARATION

Please read before signing this application form

- I declare that the information I have provided is true and accurate and that I have not omitted any material facts. I accept that the offer of employment is conditional on the provision by me of true, accurate information with no material omissions.
- I give my consent to CBS The Green Secondary School in making such reasonable enquiries as it sees fit in respect of my application.
- The accuracy of information provided may be checked with other organisations. CBS The Green Secondary School may obtain from or provide information to third parties for the purposes of the detection and prevention of crime.
- I understand that the data obtained in this application form is obtained for the specified purpose of the advertised competition for which I have applied and will be used for the purpose of the competition advertised. In compliance with this school's Data Protection Policy, this data will be held securely for the specified period and thereafter will be disposed of through confidential shredding and deletion.

In the event that I am shortlisted I will provide copies of the following documents on the day of the interview:

A copy of my Teaching Council Confirmation of Registration Form

A copy of my degree and H. Dip (PME) parchments and transcripts

Signature of Applicant:

Date:
