

ADVERT ID 83686 *

Secretary

Robinstown N.S

FAO: The Principal Address: Robinstown N.S, Robinstown, Navan, Co. Meath
<https://robinstownns.com>

MAIN DETAILS

Status:	Deactivated
Level:	Primary
Date Posted:	Thu May 25 2017 14:19:18
Application Closing Date:	Fri Jun 9 2017
Commencement Date:	Thu Aug 31 2017
Status of Post:	Part-Time
Number of Vacancies:	1

SCHOOL DETAILS

School Type:	Mainstream
School Structure:	Vertical
Gender:	Co-Educational
School Patronage:	Catholic
Total number of staff:	11
Current Enrolment:	188

POST DETAILS

Additional Information:	A qualification in accounts, payroll and general administrative duties essential. Knowledge of school OLCS system, POD system and Aladdin/Databiz system.
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APPLICATION REQUIREMENTS

- CV (Bound)
- Letter of Application
- Referees (name, role, contact no.)
- Copy of Certificates, Diplomas, Degrees

Applications may be submitted by

- Post

APPLY TO THIS JOB VACANCY

Roll Number:	17520U
Apply To:	FAO: The Principal Address: Robinstown N.S, Robinstown, Navan, Co. Meath
County:	Meath
Email Address:	prinrob1@gmail.com
Phone:	
Website:	https://robinstownns.com

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