

ADVERT ID 81280 *

General

Camara Education Ltd

FAO:HR Address: Chapelizod Industrial Estate, Dublin 20.
<https://www.camara.org>

MAIN DETAILS

Status: Deactivated
Level: Other Education
Date Posted: Fri Apr 21 2017
Application Closing Date: Tue May 2 2017
Commencement Date: Mon May 22 2017
Status of Post: Permanent
Number of Vacancies: 1

POST DETAILS

Title:
Camara Ireland Schools and Community Programme Coordinator

Description:
The Role
The successful candidate will join the dedicated Education & Training team to lead the delivery and development of Camara Education Ireland's programme of work for primary and secondary schools, and non-profit / community based organisations throughout the Republic of Ireland.

Requirements
Demonstrable knowledge, experience of and / or qualification in:

- Delivering train-the-trainer courses (3+ years preferably with a formal train the trainer accreditation)
- Instructional design
- Pedagogical approaches for 21st century learning
- Educational technology theory and practice
- Irish formal education system at primary and secondary level

Desirable

- Undergraduate or Master's degree in educational technology or a related field
- Google for Education certification, JEB qualification and/or Microsoft certification
- Experience setting up Google Apps for Education or managing a Google Apps for Education domain
- Project management
- Knowledge of monitoring and evaluation frameworks
- Education product development
- Research design, evaluation and report writing.

Key responsibilities
The role is multifaceted and will have responsibility across the following areas:

Education Program Development

- Develop and improve existing training courses and the Framework product in line with existing standards and procedures

Training Delivery

- Delivery of in person and online training course to educators
- Coordinate the delivery of the training courses, including a managing panel of external trainers.

Programme Coordination

- Plan, manage, report and execute against a set of defined project deliverables and budget

- Customer relationship management
- Quality monitoring of training course delivery
- Meet the Schools & Community Programme annual revenue (social enterprise and fundraising) and delivery targets.

Marketing & Communications

- Implement a marketing plan to include social media and events.

APPLICATION REQUIREMENTS

- Letter of Application
- CV (Unbound/Slide Binder)

Applications may be submitted by

- Email

APPLY TO THIS JOB VACANCY

Apply To: FAO:HR
Address: Chapelizod Industrial Estate, Dublin 20.

County: Dublin

Email Address: HR@camara.org

Phone:

Website: <https://www.camara.org>

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