

ADVERT ID 80491 *

Secretary

Waterpark National Scool

FAO: Mr Michael Forristal Address: C/O Waterpark National School, Park Road, Waterford. Please mark 'APPLICATION' on the envelope clearly.

<https://www.waterparkns.com>

MAIN DETAILS

Status: Deactivated
Level: Primary
Date Posted: Fri Mar 10 2017 15:27:49
Application Closing Date: Fri Mar 24 2017
Commencement Date: Mon Apr 24 2017
Status of Post: Fixed-term
Number of Vacancies: 1

SCHOOL DETAILS

School Type: Mainstream
School Structure: Vertical
Gender: Co-Educational
School Patronage: Catholic
Total number of staff: 18
Current Enrolment: 237

POST DETAILS

Additional Information: Organisational, administration and clear communication skills preferable, Proficiency in the area of IT (POD, Aladdin, OLCS) desired, Accounts and payroll experience advantageous.

APPLICATION REQUIREMENTS

- Letter of Application
- Referees (name, role, contact no.)
- Copy of Certificates, Diplomas, Degrees
- CV (Unbound/Slide Binder)

Applications may be submitted by

- Post

APPLY TO THIS JOB VACANCY

Roll Number: 20143K
Apply To: FAO: Mr Michael Forristal
Address: C/O Waterpark National School,
Park Road,
Waterford.
Please mark 'APPLICATION' on the envelope clearly.
County: Waterford
Email Address: waterparkns@gmail.com
Phone:
Website: <https://www.waterparkns.com>

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